

**Prof Peter O'Sullivan**

**UK Clinical Workshops**

## **Cancellation Charges Policy**

The following cancellation policy came into effect for the POS UK Clinical Workshops 2014.

Cancellation from:-

- **10 weeks of the delivery date will produce a 75% refund**
- **6 weeks of the delivery date will produce a 50% refund**
- **4 weeks of the delivery date will produce no refund**

Cancellation with short notice has implications in that it can deprive other members of a place and can be the difference between making a course viable and non-viable.

Rather than receiving a refund a member may prefer to transfer his/her place on a course to another physiotherapy colleague. This will be possible but notice must be given to James Davis, the course organiser.

The London workshops are hosted in the Peter Samuel Hall, School of Medicine, Royal Free Hospital, London. This venue has the advantage of comfortable armchair seating, a stage for the presenter and live patients to be examined and treated and plenty of room to feel comfortable. Owing to the size of the venue there is no waiting list for delegates. Therefore there is no need to reserve places which are confirmed only on receipt of full payment.

James Davis & Associates reserve the right to change venue, cancel (or reschedule) a course at any time. In this case, course fees will be fully refunded to the attendee but James Davis & Associates is not responsible for travel, hotel or other expenses incurred.

We endeavour to contact all confirmed delegates via email and dropbox. There is pre-course reading to peruse and this large amount of information is best conveyed via dropbox. Delegates should therefore open a free account by going to [www.dropbox.com](http://www.dropbox.com) and insert the email of choice. There is time lapse on the duration material is left in the dropbox account and therefore information, particularly course reading should be downloaded shortly after receiving it. We recommend that all delegates plan their journey in advance and follow instructions. The second workshop will start at 2pm on Day 1 and finish later at about 9pm.

We hope that you find the course interesting and look forward to receiving your feedback on the course Evaluation sheet at the end of the workshop. If you have any queries, please contact my private physiotherapy clinic on 01245 349096 for clarification.

Thank you James Davis